

**APRIL 8- MEETING 15  
VOLUME 27**

The Ross County Board of Commissioners met on this day, April 8, 2024, in regular session.  
Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the April 1, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

PURCHASE ORDER	REMIT TO	TOTAL VALUE			
2024000502	80614 (80614 (Southern Ohio Shri	\$51.50	2024000927	39157 (39157 (Industrial Apprais	\$1,035.00
2024000131	01849 (01849 (Amazon Capital Se	\$6.71	2024000197	18132 ComDoc, Inc. (18132 (Com	\$48.71
2024000170	27789 (27789 (Claire R. Fried))	\$135.00	2024000523	00120 (00120 Reimbursements (C	\$402.01
2024000173	27789 (27789 (Claire R. Fried))	\$125.00	2024000206	89890 (89890 (Ware Funeral Hom	\$800.00
2024000170	74292 (74292 (Chase Colin Ruthe	\$885.00	2024000523	00120 (00120 Reimbursements (C	\$440.48
2024000170	74292 (74292 (Chase Colin Ruthe	\$562.50	2024000279	85277 T-Mobile USA Inc (T-Mobil	\$72.69
2024000170	74292 (74292 (Chase Colin Ruthe	\$225.00	2024000745	85277 T-Mobile USA Inc (T-Mobil	\$23.93
2024000170	74292 (74292 (Chase Colin Ruthe	\$802.50	2024001038	00120 (00120 Reimbursements (C	\$30.48
2024000170	74292 (74292 (Chase Colin Ruthe	\$225.00	2024001033	92562 (92562 (Donald R Yager))	\$800.00
2024000171	05086 (05086 (Christopher Bazel	\$1,947.80	2024000556	63495 (63495 (Peachtree Electron	\$1,133.00
2024000171	16327 (16327 (John K. Clark))	\$450.00	2024000565	00120 (00120 Reimbursements (C	\$522.08
2024000164	25282 (25282 (Fairfield Compute	\$165.00	2024000561	31347 (31347 (Glacier Mountain	\$10.00
2024000434	02628 (02628 (Appraisal Researc	\$10,628.08	2024000574	00120 (00120 Reimbursements (C	\$80.41
2024000179	02628 (02628 (Appraisal Researc	\$19,046.25	2024000409	90182 (90182 (Waste Managemen	\$921.26
2024001055	19517 (19517 (CORSA))	\$389,233.00	2024000556	80329 (80329 (South Central Oh	\$3,000.00
2024000120	26378 Wex Bank (26378 (Wex Ba	\$956.18	2024000575	65098 (65098 (Pike Co. Recovery	\$500.00
2024000857	80614 (80614 (Southern Ohio Shri	\$34.50	2024000568	19967 (19967 (Covius Document	\$1,001.87
2024001053	24956 (24956 (ESRI))	\$2,956.00	2024000410	90182 (90182 (Waste Managemen	\$242.61
2024000496	00120 (00120 Reimbursements (C	\$98.28	2024000408	90182 (90182 (Waste Managemen	\$424.04
2024000496	63782 (63782 (Julia Penwell))	\$2,039.82	2024001034	86279 (86279 (The Water Express	\$60.50
2024000496	00120 (00120 Reimbursements (C	\$450.00	2024001035	55041 (55041 (Modern Office Me	\$184.28
2024000252	15000 (15000 (Chillicothe Utilitie	\$4,251.08	2024001037	24701 (24701 (Election Systems &	\$3,950.00
2024000771	26378 Wex Bank (26378 (Wex Ba	\$16,258.79	2024001036	59162 (59162 (Office City Express	\$41.52
2024000550	39220 (39220 (Insight Public Sect	\$227.94	2024000185	15000 (15000 (Chillicothe Utilitie	\$547.90
2024000874	00120 (00120 Reimbursements (C	\$380.74	2024000818	88148 (88148 (J.L. Uhrig & Associ	\$1,875.00
2024000871	26640 Gordon Flesch Co, Inc. (Go	\$247.00	2024000169	59162 (59162 (Office City Express	\$85.54
2024000871	26640 Gordon Flesch Co, Inc. (Go	\$0.02	2024000709	39248 (39248 (Integrated Protect	\$102.00
2024000693	01849 (01849 (Amazon Capital Se	\$276.31	2024000329	92030 (92030 (Worly Plumbing S	\$92.38
2024000698	89132 (89132 (US Bank NA))	\$155.47	2024000333	59162 (59162 (Office City Express	\$36.62
2024000505	00206 (00206 (AT&T Mobility))	\$2,367.29	2024000330	82130 (82130 (State Electric Supp	\$265.25
2024000262	39325 (39325 (International Code	\$254.00	2024000876	69780 (69780 (Rick's Park-N-Save	\$11,426.20
2024000260	78075 (78075 (Joshua Shelley))	\$8,100.00	2024000167	72900 (72900 (Ross County Huma	\$10,000.00
2024000262	99998 (99998 Miscellaneous) 999	\$75.00	2024001016	11710 (11710 (Cargill, Inc.))	\$70,811.15
2024000264	87200 Treasurer, State of Ohio (T	\$1,080.04	2024000929	11710 (11710 (Cargill, Inc.))	\$1,118.95
2023001230	87200 Treasurer, State of Ohio (T	\$54.00	2024000746	01469 (01469 (Sharon Alexander)	\$56.00
2024000264	87200 Treasurer, State of Ohio (T	\$7.90	2024000412	47765 Lowe's (Lowe's)	\$524.18
2024000480	15832 (15832 (City of Chillicothe	\$1,045.61	2024000413	47765 Lowe's (Lowe's)	\$1,126.39
2024000262	99998 (99998 Miscellaneous) 999	\$75.00	2024001006	19967 (19967 (Covius Document	\$2,312.99
2024000732	02612 (02612 (Arcmate Manufac	\$1,594.34	2024001020	01146 (01146 (Agro Chem Inc.))	\$1,451.27
2024001050	02612 (02612 (Arcmate Manufac	\$1,862.00	2024001002	74608 (74608 (Safeguard Busines	\$418.02
2024000644	90925 (90925 (David Michael We	\$280.00	2024000846	31347 Glacier Mountain Bottled W	\$15.50
2024000654	20839 (20839 (DTB Distributors, I	\$57.69	2024000578	59162 (59162 (Office City Express	\$120.80
2024000482	20839 (20839 (DTB Distributors, I	\$1,078.58	2024000411	47765 Lowe's (Lowe's)	\$158.75
2024000496	20839 (20839 (DTB Distributors, I	\$370.90	2024000577	88138 UPS (UPS)	\$174.86
2024000642	24954 Escamilla, Vanessa (24954	\$280.00	2024000291	15000 (15000 (Chillicothe Utilitie	\$206.03
2023002534	01102 (01102 (Adena Medical Gr	\$7.90	2024000290	15000 (15000 (Chillicothe Utilitie	\$692.04
2024000258	01102 (01102 (Adena Medical Gr	\$42.22	2024000343	80614 (80614 (Southern Ohio Shri	\$417.00
2024000258	24902 (24902 (Emergency Profes	\$94.23	2024000298	10662 (10662 (CEBCO))	\$1,017,079.86
2024000258	17826 (17826 (Columbus Radiolo	\$42.60	2024001018	86279 (86279 (The Water Express	\$26.75
2024000645	41687 Jonina Johnson (Jonina Joh	\$520.00	2024001020	01087 (01087 (Advanced Hydraul	\$3,674.94
2024000551	87898 (87898 (Trinity Services Gr	\$5,880.61	2024001027	05157 (05157 (Kevin Beaver))	\$600.00
2024000643	19596 (19596 (Treiva J. Cottrill-Ba	\$1,844.80	2024001023	25107 (25107 (Ron Evans Enterpr	\$11,049.00
2024001047	39307 (39307 (International Mun	\$350.00	2024000882	92030 (92030 (Worly Plumbing S	\$760.84
2024000482	63782 (63782 (Julia Penwell))	\$56.95	2024001020	88371 (88371 (US Safety Gear, In	\$1,402.50
2024000258	55034 MOBILEXUSA (MOBILEXUS	\$800.00	2024000115	80588 (80588 (Southeastern Equi	\$625.00
2024000258	72720 (72720 (Ross County Healt	\$98.00	2024000882	83730 (83730 (Sugarloaf Power E	\$302.72
2024000482	00120 (00120 Reimbursements (C	\$38.77	2024000882	70453 (70453 (Rivers Bend Bike S	\$250.00
2024000482	59162 (59162 (Office City Express	\$504.16	2023001866	68899 (68899 (Resource Internat	\$2,368.00
2024000532	49862 (49862 (Master Locksmith	\$105.00	2024000108	59185 (59185 (Ohio AFSCME Care	\$495.00
2024000422	12630 (12630 (Central Center Har	\$533.32	2024000667	52410 (52410 (Melvin Stone Co.))	\$2,014.10
2024001046	66120 US Postal Service (US Posta	\$216.00	2024000245	72720 (72720 (Ross County Healt	\$1,130.04
2024000124	01849 (01849 (Amazon Capital Se	\$83.29	2024000882	47765 Lowe's (Lowe's)	\$637.86
2024000243	91356 (91356 (Westside Media))	\$30.00	2024001020	25375 (25375 (John Deere Financ	\$3,199.26
2024001010	59162 (59162 (Office City Express	\$1,532.07	2024000098	84321 (84321 (Sunrush Water))	\$50.60
2024000758	00120 (00120 Reimbursements (C	\$13.21	2024000099	59162 (59162 (Office City Express	\$406.16
2024001041	60875 (60875 (Ohio Regional Dev	\$7,140.00	2024000117	10541 Covetrus North America (C	\$211.90
2024001042	01849 (01849 (Amazon Capital Se	\$549.00	2024000112	55046 (55046 (Do It Right Cleanin	\$600.00
2024001043	81180 (81180 (Sports Plus))	\$50.00	2024000882	22631 (22631 (Dexter Company))	\$1,170.55
2024001044	00120 (00120 Reimbursements (C	\$23.50	2024000245	91480 Wheeler, Larry C (Larry C V	\$37,293.00
2024001045	86279 (86279 (The Water Express	\$51.75	2024000106	15682 (15682 (Cintas Corporatio	\$415.02
2024000964	19661 Coughlin Automotive of Ci	\$35,670.00	2024000719	91356 PLANNING DEPT. (91356 (V	\$37.50
2024000740	31347 Glacier Mountain Bottled W	\$37.75	2024000696	25862 First Communications, LLC	\$4.41
2024000635	30141 General Sales Company (G	\$317.94	2024001026	88332 (88332 (US Bank Equipmen	\$847.27
2024000288	73320 (73320 (Ross Co. Water Co	\$25.77	2024000069	15119 (15119 (Chillicothe Steel C	\$3,723.32
2024000286	73320 (73320 (Ross Co. Water Co	\$26.87	2024000882	13699 (13699 (The Chas E. Phipps	\$287.20
2024000289	73320 (73320 (Ross Co. Water Co	\$107.71	2024000882	25397 (25397 (Fastenal Company	\$437.57
2024001039	03518 (03518 (B & B Roofing, Inc	\$308.00	2024000882	12480 (12480 (Central Auto Parts	\$1,093.79
			2024000882	01849 (01849 (Amazon Capital Se	\$214.92
			2024000882	01185 (01185 (Airgas Great Lakes	\$335.65
			2024000104	91356 (91356 (Westside Media))	\$86.25
			2024000737	59162 (59162 (Office City Express	\$50.18
			2023001512	08543 (08543 (Bricker Graydon L	\$5,337.50
			2024000611	56543 (56543 (Muffler Brothers))	\$603.75
			2024001015	12480 (12480 (Central Auto Parts	\$592.16
			2024000147	48061 (48061 (MMSOFT Design L	\$7,941.13
					<b>\$1,755,619.63</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 25 through April 8, 2024, in the amount of \$627,591.81 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**TRANSFER OF FUNDS**

Mr. Everson moved, Mr. Lowe seconded, \$37,384.25 be transferred from account code 100-00-00-0010 General into account code 088-06-01-5901 SCOJFS Public Asst., per a request of April 8, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$17,289.50 be transferred from account code 100-00-00-0010 General into account code 420-99-39-5901 VOCA/SVAA per a request of April 8, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, \$25,000.00 be transferred from account code 100-00-00-0010 General into account code 097-67-01-5901 Park District, per a request of April 8, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$40,000.00 from General Fund into account code 100-00-00-7113 Liability Insurance, per a request of April 8, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**TIME SHEET APPROVED - COUNTY ADMINISTRATOR**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending April 6, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**AGREEMENT UNIT PRICE CONTRACT**

Mr. Lowe moved, Mr. Everson seconded, to enter into a Unit Price Contract by and between the County of Ross, State of Ohio, hereinafter called the party of the first part and G & J Paving, Inc., 379 Seney Rd., Chillicothe, Ohio 45601 and their successors, executors, administrators and assigns, hereinafter called the party of the second part.

WITNESSETH: That for and in consideration of the payments hereinafter mentioned, to be made by party of the first part, party of the second part agrees to furnish all materials, equipment, and labor necessary to perform the following according to the terms and provisions of the specifications and proposal attached hereto and incorporated herein, to the reasonable satisfactions and acceptance of the party of the first part and subject to inspection at all times and in accordance with: PHASE ONE: 2024 Paving Various County & Township Roads in Ross County Ohio including Center Lines, edge lines, stop lines & pavement planing. The completion of the work contemplated by this Unit Price Contract which is to be performed by the party of the second, part, shall be October 19, 2024, for a cost not to exceed \$1,471,059.31.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER**

Mr. Everson moved, Mr. Lowe seconded, to approve the invoice from the South Central Ohio Regional Juvenile Detention Center for services rendered through March 2024 in the amount of \$70,837.32.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPLICATION FOR APPROPRIATION TO ATTEND MEETING CONVENTION**

Mr. Everson moved, Mr. Lowe seconded, to approve an applications to attend meeting/convention for Kathy Dunn, Recorder to attend ORA Spring Continuing Education, Embassy Suites, Dublin Ohio 43017 on April 16, 2024, at a cost of approximately \$75.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**SEASONAL HELP HIRED**

Mr. Lowe moved, Mr. Everson seconded, to hire Rylee Elliott for Seasonal help beginning May 22, 2024 through October 31, 2024 at \$14.00 per hour.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**CERTIFICATE OF RELEASE, SATISFACTION AND DISCHARGE OF MORTGAGE**

Mr. Everson moved, Mr. Lowe seconded, the Board of Ross County Commissioners of Ross County, Ohio, does hereby certify that a certain mortgage dated the 6th day of March 2002 and recorded on the 6th day of March 2002 in Volume 204, Pages 1763- 1767, of the official records of the Office of the Recorder of Ross County, Ohio, executed by Darlene Hutchinson to said Ross County Commissioners has been FULLY PAID AND SATISFIED. Said Mortgage was given upon the real estate known as 886 US Rt 23, Waverly, OH 45690-9508, OH to secure the payment of a certain promissory note dated March 6, 2002, with said Mortgage.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**CERTIFICATE OF RELEASE, SATISFACTION AND DISCHARGE OF MORTGAGE**

Mr. Lowe moved, Mr. Everson seconded, the Board of Ross County Commissioners of Ross County, Ohio, does hereby certify that a certain mortgage dated the 6th day of March 2002 and recorded on the 6th day of March 2002 in Volume 204, Pages 1763- 1767, of the official records of the Office of the Recorder of Ross County, Ohio, executed by Darlene Hutchinson to said Ross County Commissioners has been FULLY PAID AND SATISFIED. Said Mortgage was given upon the real estate known as 886 US Rt 23, Waverly, OH 45690-9508, OH to secure the payment of a certain promissory note dated March 6, 2002, with said Mortgage.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

The following Resolution was passed at the regular meeting of the Ross County Board of Commissioners on April 8, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**RESOLUTION 017-24**

**RECOGNIZING NATIONAL COUNTY GOVERNMENT MONTH 2024**

**WHEREAS**, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS**, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives' and

**WHEREAS**, Ross County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

**WHEREAS**, Ross County and the County Commissioners Association of Ohio encourages our fellow citizens to become engaged and aware in services provided by county governments throughout Ohio; and

**WHEREAS**, we appreciate the dedication and hard work of the county workforce, who deliver critical services to the people of Ross County; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE ROSS COUNTY BOARD OF COMMISSIONERS**, do hereby proclaim April 2023 as National County Government Month.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**PY 2024 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM**

Mr. Everson moved, Mr. Lowe seconded, entered into the Community Housing Impact Preservation Program agreement by and between the Ross County Commissioners and the Ohio Regional Development Corporation a non-profit corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio. Joanne Price, Ross County Planning and Development Department, will be the local government representative for providing oversight to the Ohio Regional Development Corporation. There will be detailed reports provided, as needed, from the program administrator describing the status of each program and its funds. There will be a constant flow of communication between the two agencies to insure that the grant is being implemented properly, and in a timely manner.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

The following Resolution was passed at the regular meeting of the Ross County Board of Commissioners on April 8, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance:

**RESOLUTION 018-24**

**AUTHORIZING THE COMMISSIONERS TO ENTER INTO A CONTRACT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR ADMINISTRATION SERVICES FOR 2024 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM**

**AND**

**AUTHORIZING ORDC TO SUBMIT THE PY 2024 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF ROSS COUNTY**

**WHEREAS**, Ross County, hereinafter the "Grantee", in conjunction with the City of Chillicothe hereinafter the "Partner", is applying for PY 2024 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE) in the amount of \$750,000 for the purpose of addressing local housing needs; and

**WHEREAS**, OCD Policy 15-02, 2 CFR 200.320, and the Partnership Agreement authorizes the Grantee to hire an administrative consultant, on behalf of the partnership, and those services are detailed in this contract for administrative services; and

**WHEREAS**, Ohio Regional Development Corporation, hereinafter the "Consultant", is an Ohio non-profit Corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio; and

**WHEREAS**, Grantee and Consultant understand this agreement is contingent on PY 2024 CHIP funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE);

**WHEREAS**, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners, Ross County, Ohio:

Section 1: The Ross County Commissioners authorize the execution of an Agreement for the PY-2024 Community Housing Impact and Preservation (CHIP) Program for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2024 CHIP, therefore contingent upon funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE). ORDC is to work with and at the direction of the Ross County Commissioners in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CHIP guidelines are provided.

Section 2: That Ross County hereby approves and authorizes Ohio Regional Development Corporation, to submit a PY-2024 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, on behalf of Ross County and to provide all information and documentation required in said Application submission. Ross County is the Grantee and The City of Chillicothe is the Partner. Ross County accepts responsibility for and authority over the entire CHIP Program Grant.

Section 3: Ross County authorizes Ohio Regional Development Corporation to execute the HOME written agreement on their behalf for the CHIP projects, or any other necessary documents for CHIP projects.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.


**OTHER BUSINESS**

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of April 8, 2024, at 12:00 a.m. Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
\_\_\_\_\_  
Jack A. Everson, Commissioner